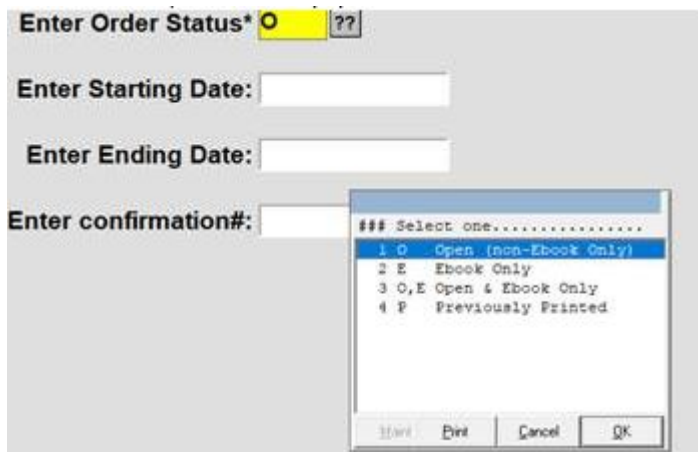


Print Pickslip

In POS.26.13 (Print Pickslips) the 'Status' has been modified to have a ?? button and a new option of O,E has been added that will print any un-printed orders regardless as to whether or not it has an ebook only.



Enter Order Status* ??

Enter Starting Date:

Enter Ending Date:

Enter confirmation#:

Select one.....

- 1 O Open (non-Ebook Only)
- 2 E Ebook Only
- 3 O,E Open & Ebook Only
- 4 P Previously Printed

Exit Print Cancel OK

Report: Department Sales

Department Sales

Below is an overview of the Department Sales report.

Path: POS-RP-1-5-2

Purpose: Display the gross to net numbers by department.

Output: Date, Department Codes, Department Sales, Department Returns, Department Discounts, Department Markdowns, Department Net, Merchandise Net, Non-Merchandise Net, Non-allocated Discounts, Total Taxes, Transaction Net.

The summary output combines the sales information for the entire day.

Flash Departmental Sales Summary (Wide)

Store - 1										
17:52:48 24 SEP 2019										
RP-DSJ-06-02-WS										
										Page
DEPT	DEPT	DEPT	DEPT	DEPT	DEPT	MERCH	NON-MERCH	NONALLOC	TOTAL	TRANSACTION
DATE	CODES	SALES	RETURNS	DISCOUNTS	MARKDOWNS	NET	NET	NET	DISCOUNTS	TAXES
										NET
		0.00	0.00	0.00	0.00					0.00
1000		5,122.05	-725.50	-23.75	0.00	4,372.80	4,372.80			91.67
2000		1,254.38	0.00	0.00	0.00	1,254.38	1,254.38			91.67
3000		343.92	0.00	-71.70	0.00	272.22	272.22			71.87
09/17		6,720.35	-725.50	-95.45	0.00	5,899.40	5,899.40			255.21
		0.00	0.00	0.00	0.00					0.00
1000		4,424.76	-519.99	0.00	0.00	3,904.77	3,904.77			104.98
2000		1,568.22	0.00	0.00	0.00	1,568.22	1,568.22			104.98
3000		311.43	-73.50	-57.47	0.00	180.46	180.46			104.98
09/18		6,304.41	-593.49	-57.47	0.00	5,653.45	5,653.45			314.94
		0.00	0.00	0.00	0.00					0.00
1000		4,937.57	-218.46	-210.00	0.00	4,509.11	4,509.11			235.55
2		80.25	0.00	0.00	0.00	80.25	80.25			195.04
2000		3,647.86	0.00	0.00	0.00	3,647.86	3,647.86			235.55
3000		371.16	-16.99	-76.50	0.00	277.67	277.67			235.55
09/19		9,036.84	-235.45	-286.50	0.00	8,514.89	8,514.89			901.69
1000		2,736.76	-194.50	0.00	0.00	2,542.26	2,542.26			137.38
2		80.25	0.00	0.00	0.00	80.25	80.25			0.00
2000		1,967.93	0.00	0.00	0.00	1,967.93	1,967.93			137.38
3000		424.66	-27.50	-75.63	0.00	321.53	321.53			137.38
09/20		5,209.60	-222.00	-75.63	0.00	4,911.97	4,911.97			412.14
		0.00	0.00	0.00	0.00					0.00
1000		9,838.06	-323.90	0.00	0.00	9,514.16	9,514.16	4.68		208.19
2		80.25	0.00	0.00	0.00	80.25	80.25			87.55
2000		2,883.16	0.00	0.00	0.00	2,883.16	2,883.16	4.68		208.19
3000		870.74	-152.25	-131.97	0.00	586.52	586.52	4.68		208.19
09/23		13,672.21	-476.15	-131.97	0.00	13,064.09	13,064.09	14.04		712.12
1000		6,026.33	-516.24	0.00	0.00	5,510.09	5,510.09	18.44		201.50
2000		2,748.00	-25.00	0.00	0.00	2,723.00	2,723.00			201.50
3000		900.10	-69.25	-121.81	0.00	709.04	709.04	18.44		201.50
09/24		9,674.43	-610.49	-121.81	0.00	8,942.13	8,942.13	36.88		604.50
Store 1		50,617.84	-2,863.08	-768.83	0.00	46,985.93	46,985.93	50.92		3,200.60
All Stores		50,617.84	-2,863.08	-768.83	0.00	46,985.93	46,985.93	50.92		3,200.60

The Detailed version breaks the sales figures out by register.

Flash Departmental Sales Detail (Wide)

Store - 1										
Sales Date - 09/17/19 Through -09/24/19										
17:27:32 24 SEP 2019										
RP-DSJ-06-02-WD										
										Page 1
DEPT	DEPT	DEPT	DEPT	DEPT	DEPT	MERCH	NON-MERCH	NONALLOC	TAX	TRANSACTION
DATE	REG#	CODES	SALES	RETURNS	DISCOUNTS	MARKDOWNS	NET	NET	NET	DISCOUNTS
										AMOUNTS
										NET
09/17	103	1000	3,976.96	-101.75	0.00	0.00	3,875.21	3,875.21		60.11
		2000	858.04	0.00	0.00	0.00	858.04	858.04		
		3000	171.17	0.00	-28.50	0.00	142.67	142.67		
***			5,006.17	-101.75	-28.50	0.00	4,875.92	4,875.92		60.11
09/17	111									0.00
***			0.00	0.00	0.00	0.00				0.00
09/17	112									0.00
***			0.00	0.00	0.00	0.00				0.00
09/17	113	1000	1,043.34	-623.75	-23.75	0.00	395.84	395.84		11.76
		2000	66.35	0.00	0.00	0.00	66.35	66.35		
		3000	172.75	0.00	-43.20	0.00	129.55	129.55		
***			1,282.44	-623.75	-66.95	0.00	591.74	591.74		11.76
09/17	115	1000	101.75	0.00	0.00	0.00	101.75	101.75		19.80
		2000	329.99	0.00	0.00	0.00	329.99	329.99		
***			431.74	0.00	0.00	0.00	431.74	431.74		19.80
***			6,720.35	-725.50	-95.45	0.00	5,899.40	5,899.40		91.67

Report: Store Sales by Store

Below is an overview of the Store Sales by Store by Register by Date report which is virtually identical to the Store Sales by Store by Date by Interval.

Path: POS-RP-1-4-1 and POS-RP-1-4-2

Purpose: These reports are used to display the number of transactions, dollar amount and item count for a given time period. This can be in detail or summary format, with store and/or date sub totals.

Output: Register, Date, Time Interval (default 30 mins) Time Transactions (transactions in time period), Time LI (line items per time period) Time Sales (dollar amount sold in time period) Time Elapsed (time between sales) Average Tran.Time (average transaction time), Secs Per Line Item, Cust Count (edge case typically not used)

A Summary can be run to get the ending value for each day, but the true value is in the detailed version of the report.

Sales Transaction Time Interval Detail (by Reg by Date)

Store - 1
 Sales Date - 08/25/19 Through - 09/24/19
 16:27:49 24 SEP 2019
 RP-TRAN.TIME-01-ND

REG#	DATE	TIME INTERVAL	TIME TRANSACTIONS	TIME LI	TIME SALES	TIME ELAPSED	AVERAGE TRAN.TIME	SECS PER LINE	CUST ITEM COUNT
ALL	08/26/19	07:00:00	2	3	48.94	00:02:31	00:01:15	50.43	
ALL	08/26/19	07:30:00	14	12	550.80	00:01:23	00:00:05	6.91	
ALL	08/26/19	08:00:00	2	0	0.00	00:00:04	00:00:02		
ALL	08/26/19	08:30:00	28	66	4,845.14	00:35:55	00:01:16	32.66	
ALL	08/26/19	09:00:00	38	88	5,455.35	00:47:19	00:01:14	32.26	
ALL	08/26/19	09:30:00	45	114	6,360.32	00:43:04	00:00:57	22.67	
ALL	08/26/19	10:00:00	47	148	6,745.95	00:54:31	00:01:09	22.10	
ALL	08/26/19	10:30:00	57	137	7,694.59	00:56:44	00:00:59	24.85	
ALL	08/26/19	11:00:00	43	112	5,184.45	00:53:00	00:01:13	28.39	
ALL	08/26/19	11:30:00	49	121	5,863.33	00:55:45	00:01:08	27.65	
ALL	08/26/19	12:00:00	41	131	3,629.25	01:02:48	00:01:31	28.77	
ALL	08/26/19	12:30:00	90	255	12,257.31	01:28:59	00:00:59	20.93	
ALL	08/26/19	13:00:00	61	150	6,873.10	01:11:24	00:01:10	28.56	
ALL	08/26/19	13:30:00	76	217	11,892.59	01:35:23	00:01:15	26.37	
ALL	08/26/19	14:00:00	101	272	10,368.40	01:58:37	00:01:10	26.16	
ALL	08/26/19	14:30:00	78	226	10,289.39	01:37:09	00:01:14	25.79	
ALL	08/26/19	15:00:00	77	173	8,610.70	01:39:03	00:01:17	34.35	
ALL	08/26/19	15:30:00	79	169	8,504.59	01:23:11	00:01:03	29.53	
ALL	08/26/19	16:00:00	57	140	6,219.85	01:06:54	00:01:10	28.67	
ALL	08/26/19	16:30:00	66	119	7,101.64	01:04:43	00:00:58	32.63	
ALL	08/26/19	17:00:00	61	164	11,496.15	02:39:33	00:02:36	58.37	
ALL	08/26/19	17:30:00	80	247	14,893.56	01:34:28	00:01:10	22.94	
ALL	08/26/19	18:00:00	46	146	5,821.85	01:12:41	00:01:34	29.87	
ALL	08/26/19	18:30:00	1	0	0.00	00:00:00			
ALL	08/26/19	19:00:00							
ALL	08/26/19	19:30:00							
ALL	08/26/19	20:00:00							
ALL	08/26/19	20:30:00							
ALL	08/26/19	21:00:00							
ALL	08/26/19	23:59:59							
***			1239	3210	160,707.25	25:25:21	0	640.86	0

Report: Class Summary by Class

Below is an overview of the Class Detail by Date by Class report. General information on what fields are available, what they do and what data is presented in the report.

Path: POS-RP-1-3-3

Purpose: This report is used to display high level information

of class dollar amounts per day.

Output: Store, Report Group (optional), Description, Sales, Returns, Markdowns, Discounts, Class Net, Cost Quantity.

Over a one day date range this report looks very similar to other class reports. Just like those reports though, the multiple days is what makes the report unique.

This screenshot shows a single day with the "Sort by Report Code" field set to a Y. The Y for this field triggers the optional Report Group column. If this field is a N then the column is removed.

POS-TRANS-05

REPORT CLASS	ST	GROUP	CLASS	DESCRIPTION	SALES	RETURNS	MARKDOWNS	DISCOUNTS	CLASS NET	COST	QTY
100				Custom Materials (Co	295.75	-18.25	0.00	0.00	277.50	217.90	14
101				New Textbooks	6,323.74	-777.24	0.00	0.00	5,546.50	3,317.60	85
102				Used Textbooks	331.25	-34.00	0.00	0.00	297.25	178.02	6
300				Art Tech	108.37	0.00	0.00	0.00	108.37	56.05	29
301				Kit: Art, COSMO, etc	27.97	0.00	0.00	0.00	27.97	14.32	3
302				Office Supplies	90.94	0.00	0.00	0.00	90.94	48.37	36
303				Paper, Notebooks, Bi	162.49	-5.19	0.00	-7.50	149.80	86.77	30
304				Test Forms	441.67	0.00	0.00	0.00	441.67	223.14	383
305				Writing Instruments	120.77	0.00	0.00	0.00	120.77	64.67	78
400				Clothing	401.87	-10.00	0.00	-2.40	389.47	178.99	17
401				Backpacks, Bags	114.98	0.00	0.00	0.00	114.98	67.60	2
502				Emblamatic	14.96	0.00	0.00	0.00	14.96	6.95	4
503				General Gifts	132.78	0.00	0.00	0.00	132.78	66.48	8
600				Consumer Electronics	414.85	0.00	0.00	0.00	414.85	282.68	15
603				Digital / Computer S	1.99	0.00	0.00	0.00	1.99	0.90	1
700				Health & Beauty	23.06	0.00	0.00	0.00	23.06	13.30	14
701				Snacks	338.30	0.00	0.00	-4.63	333.67	196.41	214
702				Taxable Snacks	58.90	0.00	0.00	-1.17	57.73	33.58	30
802				CAMPUS PRINT	75.00	0.00	0.00	0.00	75.00	0.00	75
804				Counseling CARDS	590.00	0.00	0.00	0.00	590.00	0.00	20
805				FEE CARDS	118.00	0.00	0.00	0.00	118.00	0.00	4
808				MISCELLANEOUS	0.00	29.02	0.00	0.00	29.02	0.00	3
809				CRV Codes	3.55	0.00	0.00	0.00	3.55	0.00	69
				ERROR	39.98	0.00	0.00	0.00	39.98	21.00	2
GROUP					10,231.17	-815.66	0.00	-15.70	9,399.81	5,074.73	1142
1					10,231.17	-815.66	0.00	-15.70	9,399.81	5,074.73	1142
GR					10,231.17	-815.66	0.00	-15.70	9,399.81	5,074.73	1142

24 records listed.

In this example we have six days worth of data. The format of this report remains the same, the numbers simply include more days.

REPORT CLASS		SALES	RETURNS	MARKDOWNS	DISCOUNTS	CLASS NET	COST	QTY
ST	GROUP CLASS DESCRIPTION							
	100 Custom Materials (Co	4,149.75	-143.50	0.00	0.00	4,006.25	3,358.14	202
	101 New Textbooks	85,305.11	-3,732.05	0.00	-23.06	81,550.00	61,298.47	980
	102 Used Textbooks	11,540.50	-905.50	20.75	0.00	10,655.75	6,181.35	270
	202 QUICK STUDY GUIDES	20.85	0.00	0.00	0.00	20.85	10.93	3
	300 Art Tech	1,266.92	-12.98	0.00	0.00	1,253.94	666.40	270
	301 Kit: Art, COSMO, etc	241.81	0.00	0.00	0.00	241.81	126.33	19
	302 Office Supplies	1,071.73	3.28	0.00	-1.69	1,073.32	560.96	407
	303 Paper, Notebooks, Bi	1,300.95	-15.17	0.00	-9.60	1,276.18	710.68	302
	304 Test Forms	2,682.62	-0.46	0.00	-1.53	2,680.63	1,361.69	2318
	305 Writing Instruments	1,333.22	0.99	0.00	-0.30	1,333.91	727.71	720
	400 Clothing	2,618.02	-105.00	0.00	-51.40	2,461.62	1,156.39	98
	401 Backpacks, Bags	409.39	0.00	0.00	0.00	409.39	223.10	11
	500 Alumni	8.99	0.00	0.00	0.00	8.99	4.15	1
	501 Greeting Cards	35.70	0.00	0.00	0.00	35.70	17.88	6
	502 Emblamatic	216.84	0.00	-11.80	-3.39	201.65	104.87	48
	503 General Gifts	1,380.46	0.00	0.00	-12.43	1,368.03	680.94	57
	600 Consumer Electronics	3,050.54	-41.98	0.00	0.00	3,008.56	2,037.91	140
	603 Digital / Computer S	38.94	0.00	0.00	0.00	38.94	25.69	6
	700 Health & Beauty	204.37	0.00	0.00	-2.00	202.37	115.06	103
	701 Snacks	2,853.84	0.00	0.00	-40.93	2,812.91	1,668.91	1702
	702 Taxable Snacks	399.94	0.00	0.00	-12.49	387.45	225.51	199
	802 CAMPUS PRINT	762.00	-24.00	0.00	0.00	738.00	0.00	738
	803 GIFT CARD	1,359.37	0.00	0.00	0.00	1,359.37	0.00	4
	804 Counseling CARDS	2,845.00	35.00	-15.00	0.00	2,865.00	0.00	98
	805 FEE CARDS	1,623.00	16.00	0.00	0.00	1,639.00	0.00	77
	808 MISCELLANEOUS	45.00	120.60	0.00	0.00	165.60	0.00	10
	809 CRV Codes	30.25	0.00	0.00	0.00	30.25	0.00	566
	810 SCHEDULES	20.00	-2.00	0.00	0.00	18.00	0.00	9
	812 SHIPPING & HANDLING	0.00	0.00	0.00	0.00	0.00	0.00	0
	814 STAMPS	4.00	0.00	0.00	0.00	4.00	3.94	2
	ERROR	59.97	0.00	0.00	0.00	59.97	31.50	3
	GROUP	126,879.08	-4,806.77	-6.05	-158.82	121,907.44	81,298.51	9369
	1	126,879.08	-4,806.77	-6.05	-158.82	121,907.44	81,298.51	9369
	GR	126,879.08	-4,806.77	-6.05	-158.82	121,907.44	81,298.51	9369

Unique Field Options

Sort by Report Code: Allows you to override the numerical listing of class codes into their class report group. This is essentially an override of the default numerical sorting of class codes.

Creating a class Report Category is found in POS-22-3-5. Once a category has been created you can assign it to the classes belonging to that report category in POS-22-3-2.

Note: the most common fields are covered in the Reports: Best Practices and Procedures article. Only special usage scenarios or options are covered in this article.

Report: Class Detail by Class by Date

Below is an overview of the Detail by Transaction Number report. General information on what fields are available, what they do and what data is presented in the report.

Path: POS-RP-1-3-2

Purpose: This report is used to display high level class dollar amounts per class.

Output: Class, Class Description, Sales, Returns, Net Sales, Markdowns, Discounts, Class Net, Cost, Quantity and Margin.

At first glance the data is very similar to the Class Detail by Date by Class report if you only run it for one date.

POS-RP-DCS-DETAIL.BY.CLASS

CLASS	DESCRIPTION	SALES	RETURNS	NET SALES	MARKDWN	DISCNTS	CLASS NET	COST	QTY	MARGIN
ERROR	ERROR	39.98	0.00	39.98	0.00	0.00	39.98	21.00	2	47.473

***		39.98	0.00	39.98	0.00	0.00	39.98	21.00	2	47.474
100	Custom Materials (C	295.75	-18.25	277.50	0.00	0.00	277.50	217.90	14	21.477
101	New Textbooks	5,837.74	-777.24	5,060.50	0.00	0.00	5,060.50	2,945.19	81	41.800
102	Used Textbooks	331.25	-34.00	297.25	0.00	0.00	297.25	178.02	6	40.111
300	Art Tech	108.37	0.00	108.37	0.00	0.00	108.37	56.05	29	48.279
301	Kit: Art, COSMO, et	27.97	0.00	27.97	0.00	0.00	27.97	14.32	3	48.802
302	Office Supplies	89.45	0.00	89.45	0.00	0.00	89.45	47.62	35	46.763
303	Paper, Notebooks, B	162.49	-5.19	157.30	0.00	-7.50	149.80	86.77	30	42.076
304	Test Forms	428.28	0.00	428.28	0.00	0.00	428.28	216.43	369	49.465
305	Writing Instruments	114.19	0.00	114.19	0.00	0.00	114.19	61.03	76	46.553
400	Clothing	401.87	-10.00	391.87	0.00	-2.40	389.47	178.99	17	54.042
401	Backpacks, Bags	114.98	0.00	114.98	0.00	0.00	114.98	67.60	2	41.207
502	Emblamatic	14.96	0.00	14.96	0.00	0.00	14.96	6.95	4	53.542
503	General Gifts	112.83	0.00	112.83	0.00	0.00	112.83	56.51	7	49.915
600	Consumer Electronics	382.87	0.00	382.87	0.00	0.00	382.87	263.54	13	31.167
603	Digital / Computer	1.99	0.00	1.99	0.00	0.00	1.99	0.90	1	54.773
700	Health & Beauty	21.07	0.00	21.07	0.00	0.00	21.07	12.10	13	42.572
701	Snacks	315.70	0.00	315.70	0.00	-4.39	311.31	183.56	191	41.036
702	Taxable Snacks	55.07	0.00	55.07	0.00	-1.04	54.03	31.62	28	41.476

***		8,816.83	-844.68	7,972.15	0.00	-15.33	7,956.82	4,625.10	919	41.872
802	CAMPUS PRINT	73.00	0.00	73.00	0.00	0.00	73.00	0.00	73	100.000
804	Counseling CARDS	590.00	0.00	590.00	0.00	0.00	590.00	0.00	20	100.000
805	FEE CARDS	18.00	0.00	18.00	0.00	0.00	18.00	0.00	2	100.000
808	MISCELLANEOUS	0.00	29.02	29.02	0.00	0.00	29.02	0.00	3	100.000
809	CRV Codes	3.40	0.00	3.40	0.00	0.00	3.40	0.00	66	100.000

***		684.40	29.02	713.42	0.00	0.00	713.42	0.00	164	100.000
Store 1		9,541.21	-815.66	8,725.55	0.00	-15.33	8,710.22	4,646.10	1085	46.659
		9,541.21	-815.66	8,725.55	0.00	-15.33	8,710.22	4,646.10	1085	46.659

24 records listed.

However, the format changes when you run it for multiple dates. The focus is on the class data, then by date. So class 100 is all grouped together across the date range, totaled for the date range, and then class 101 is reported for the date range, etc.

This example is for a six day span.

POS-RP-DCS-DETAIL.BY.CLASS

CLASS										
CLASS	DESCRIPTION	SALES	RETURNS	NET SALES	MARKDWS	DISCNTS	CLASS NET	COST	QTY	MARGIN
100	Custom Materials (C	1,383.00	-39.00	1,344.00	0.00	0.00	1,344.00	1,193.28	66	11.214
100	Custom Materials (C	976.25	-20.50	955.75	0.00	0.00	955.75	777.94	45	18.604
100	Custom Materials (C	576.00	0.00	576.00	0.00	0.00	576.00	503.79	26	12.536
100	Custom Materials (C	189.75	-51.75	138.00	0.00	0.00	138.00	104.02	14	24.623
100	Custom Materials (C	712.50	-14.00	698.50	0.00	0.00	698.50	546.23	36	21.799
100	Custom Materials (C	295.75	-18.25	277.50	0.00	0.00	277.50	217.90	14	21.477
Total for 100		4,133.25	-143.50	3,989.75	0.00	0.00	3,989.75	3,343.16	201	16.206
101	New Textbooks	26,206.74	-1,204.07	25,002.67	0.00	-9.15	24,993.52	19,128.15	285	23.467
101	New Textbooks	20,970.96	-549.25	20,421.71	0.00	-13.91	20,407.80	15,618.77	252	23.466
101	New Textbooks	12,473.45	-705.49	11,767.96	0.00	0.00	11,767.96	9,005.40	146	23.475
101	New Textbooks	5,891.25	-367.00	5,524.25	0.00	0.00	5,524.25	4,227.35	62	23.476
101	New Textbooks	13,346.22	-129.00	13,217.22	0.00	0.00	13,217.22	9,931.28	149	24.860
101	New Textbooks	5,930.49	-777.24	5,153.25	0.00	0.00	5,153.25	3,015.10	82	41.491
Total for 101		84,819.11	-3,732.05	81,087.06	0.00	-23.06	81,064.00	60,926.06	976	24.842
102	Used Textbooks	3,610.00	-225.00	3,385.00	20.75	0.00	3,405.75	1,973.43	92	42.055
102	Used Textbooks	3,447.75	-536.50	2,911.25	0.00	0.00	2,911.25	1,581.99	76	45.659
102	Used Textbooks	1,622.25	-110.00	1,512.25	0.00	0.00	1,512.25	884.80	43	41.491
102	Used Textbooks	1,080.50	0.00	1,080.50	0.00	0.00	1,080.50	681.17	22	36.957
102	Used Textbooks	1,448.75	0.00	1,448.75	0.00	0.00	1,448.75	881.94	31	39.124
102	Used Textbooks	331.25	-34.00	297.25	0.00	0.00	297.25	178.02	6	40.111
Total for 102		11,540.50	-905.50	10,635.00	20.75	0.00	10,655.75	6,181.35	270	41.990
202	QUICK STUDY GUIDES	20.85	0.00	20.85	0.00	0.00	20.85	10.93	3	47.577
300	Art Tech	345.58	0.00	345.58	0.00	0.00	345.58	188.45	68	45.468
300	Art Tech	159.85	0.00	159.85	0.00	0.00	159.85	84.82	41	46.937
300	Art Tech	334.30	-12.98	321.32	0.00	0.00	321.32	174.57	58	45.670
300	Art Tech	106.46	0.00	106.46	0.00	0.00	106.46	55.44	30	47.924
300	Art Tech	212.36	0.00	212.36	0.00	0.00	212.36	107.07	44	49.580
300	Art Tech	108.37	0.00	108.37	0.00	0.00	108.37	56.05	29	48.279
Total for 300		1,266.92	-12.98	1,253.94	0.00	0.00	1,253.94	666.40	270	46.856

Unique Field Options

There are no unique fields in this report.

Note: the most common fields are covered in the Reports: Best Practices and Procedures article. Only special usage scenarios or options are covered in this article.

Report: Class Detail by Date by Class

Below is an overview of the Class Detail by Date by Class report. General information on what fields are available, what they do and what data is presented in the report.

Path: POS-RP-1-3-1

Purpose: This report is used to display high level information of class dollar amounts per day.

Output: Class, Class Description, Sales, Returns, Net Sales, Markdowns, Discounts, Class Net, Cost, Quantity and Margin.

POS-RP-DCS-DETAIL.BY.DATE

CLASS	DESCRIPTION	SALES	RETURNS	NET SALES	MARKDWS	DISCNTS	CLASS NET	COST	QTY	MARGIN
100	Custom Materials (Co	295.75	-18.25	277.50	0.00	0.00	277.50	217.90	14	21.477
101	New Textbooks	5,657.99	-786.24	4,871.75	0.00	0.00	4,871.75	2,815.52	78	42.207
102	Used Textbooks	319.25	0.00	319.25	0.00	0.00	319.25	188.34	6	41.005
300	Art Tech	95.89	0.00	95.89	0.00	0.00	95.89	49.65	27	48.221
301	Kit: Art, COSMO, etc	27.97	0.00	27.97	0.00	0.00	27.97	14.32	3	48.802
302	Office Supplies	87.47	0.00	87.47	0.00	0.00	87.47	46.72	33	46.587
303	Paper, Notebooks, Bi	156.50	-5.19	151.31	0.00	-7.50	143.81	83.13	29	42.194
304	Test Forms	405.64	0.00	405.64	0.00	0.00	405.64	204.53	350	49.578
305	Writing Instruments	101.65	0.00	101.65	0.00	0.00	101.65	54.63	70	46.256
400	Clothing	321.89	-10.00	311.89	0.00	-2.40	309.49	147.09	13	52.473
401	Backpacks, Bags	114.98	0.00	114.98	0.00	0.00	114.98	67.60	2	41.207
502	Emblamatic	14.96	0.00	14.96	0.00	0.00	14.96	6.95	4	53.542
503	General Gifts	112.83	0.00	112.83	0.00	0.00	112.83	56.51	7	49.915
600	Consumer Electronics	368.88	0.00	368.88	0.00	0.00	368.88	255.23	12	30.809
603	Digital / Computer S	1.99	0.00	1.99	0.00	0.00	1.99	0.90	1	54.773
700	Health & Beauty	21.07	0.00	21.07	0.00	0.00	21.07	12.10	13	42.572
701	Snacks	289.17	0.00	289.17	0.00	-3.98	285.19	168.33	174	40.976
702	Taxable Snacks	50.69	0.00	50.69	0.00	-1.04	49.65	29.32	26	40.946
802	CAMPUS PRINT	73.00	0.00	73.00	0.00	0.00	73.00	0.00	73	100.000
804	Counseling CARDS	590.00	0.00	590.00	0.00	0.00	590.00	0.00	20	100.000
805	FEE CARDS	18.00	0.00	18.00	0.00	0.00	18.00	0.00	2	100.000
808	MISCELLANEOUS	0.00	29.02	29.02	0.00	0.00	29.02	0.00	3	100.000
809	CRV Codes	3.10	0.00	3.10	0.00	0.00	3.10	0.00	61	100.000
ERROR	ERROR	39.98	0.00	39.98	0.00	0.00	39.98	21.00	2	47.473
101	New Textbooks	3,029.00	0.00	3,029.00	0.00	0.00	3,029.00	2,324.09	79	23.272
102	Used Textbooks	93.75	0.00	93.75	0.00	0.00	93.75	62.50	1	33.333
304	Test Forms	77.70	-7.40	70.30	0.00	0.00	70.30	42.03	38	40.213
305	Writing Instruments	3.63	0.00	3.63	0.00	0.00	3.63	1.87	6	48.484
Total for 09/11/18		12,372.73	-798.06	11,574.67	0.00	-14.92	11,559.75	6,870.26	1147	0.000
		12,372.73	-798.06	11,574.67	0.00	-14.92	11,559.75	6,870.26	1147	0.000

28 records listed.

What makes it unique from the other class reports is the formatting when it spans multiple days. The focus is on the date, then the class totals. So the report displays the first date with all class totals, then the next day with its class totals, etc.

The screenshot below shows data on two days.

POS-RP-DCS-DETAIL.BY.DATE

CLASS	DESCRIPTION	SALES	RETURNS	NET SALES	MARKDWN	DISCNTS	CLASS NET	COST	QTY	MARGIN
100	Custom Materials (Co	1,383.00	-39.00	1,344.00	0.00	0.00	1,344.00	1,193.28	66	11.214
101	New Textbooks	26,206.74	-1,204.07	25,002.67	0.00	-9.15	24,993.52	19,128.15	285	23.467
102	Used Textbooks	3,610.00	-225.00	3,385.00	20.75	0.00	3,405.75	1,973.43	92	42.055
300	Art Tech	345.58	0.00	345.58	0.00	0.00	345.58	188.45	68	45.468
301	Kit: Art, COSMO, etc	21.48	0.00	21.48	0.00	0.00	21.48	11.37	2	47.067
302	Office Supplies	258.34	0.00	258.34	0.00	0.00	258.34	134.31	94	48.010
303	Paper, Notebooks, Bi	254.49	5.99	260.48	0.00	0.00	260.48	142.40	62	45.331
304	Test Forms	462.10	0.92	463.02	0.00	0.00	463.02	235.74	415	49.086
305	Writing Instruments	343.85	0.99	344.84	0.00	0.00	344.84	188.80	170	45.249
400	Clothing	433.85	0.00	433.85	0.00	0.00	433.85	200.95	16	53.682
401	Backpacks, Bags	83.98	0.00	83.98	0.00	0.00	83.98	49.75	2	40.759
501	Greeting Cards	5.95	0.00	5.95	0.00	0.00	5.95	2.98	1	49.915
502	Emblamatic	56.15	0.00	56.15	-5.40	0.00	50.75	29.97	8	40.945
503	General Gifts	243.11	0.00	243.11	0.00	0.00	243.11	117.31	12	51.746
600	Consumer Electronics	399.62	0.00	399.62	0.00	0.00	399.62	226.41	38	43.343
700	Health & Beauty	38.87	0.00	38.87	0.00	-0.69	38.18	20.61	23	46.018
701	Snacks	580.79	0.00	580.79	0.00	-7.91	572.88	343.38	334	40.060
702	Taxable Snacks	66.88	0.00	66.88	0.00	-2.55	64.33	36.80	38	42.794
802	CAMPUS PRINT	197.00	0.00	197.00	0.00	0.00	197.00	0.00	197	100.000
803	GIFT CARD	109.37	0.00	109.37	0.00	0.00	109.37	0.00	1	100.000
804	Counseling CARDS	565.00	0.00	565.00	-15.00	0.00	550.00	0.00	15	100.000
805	FEE CARDS	447.00	0.00	447.00	0.00	0.00	447.00	0.00	26	100.000
808	MISCELLANEOUS	0.00	12.04	12.04	0.00	0.00	12.04	0.00	-2	100.000
809	CRV Codes	5.35	0.00	5.35	0.00	0.00	5.35	0.00	101	100.000
810	SCHEDULES	2.00	0.00	2.00	0.00	0.00	2.00	0.00	1	100.000
Total for 09/04/18		36,120.50	-1,448.13	34,672.37	0.35	-20.30	34,652.42	24,224.09	2065	0.000
100	Custom Materials (Co	976.25	-20.50	955.75	0.00	0.00	955.75	777.94	45	18.604
101	New Textbooks	20,970.96	-549.25	20,421.71	0.00	-13.91	20,407.80	15,618.77	252	23.466
102	Used Textbooks	3,447.75	-536.50	2,911.25	0.00	0.00	2,911.25	1,581.99	76	45.659
202	QUICK STUDY GUIDES	20.85	0.00	20.85	0.00	0.00	20.85	10.93	3	47.577
300	Art Tech	159.85	0.00	159.85	0.00	0.00	159.85	84.82	41	46.937
301	Kit: Art, COSMO, etc	14.99	0.00	14.99	0.00	0.00	14.99	7.97	1	46.831
302	Office Supplies	221.36	-3.99	217.37	0.00	0.00	217.37	113.25	70	47.899
303	Paper, Notebooks, Bi	308.40	0.00	308.40	0.00	-1.32	307.08	171.60	70	44.118
304	Test Forms	442.42	0.00	442.42	0.00	0.00	442.42	224.43	384	49.272
305	Writing Instruments	278.54	0.00	278.54	0.00	-0.30	278.24	152.05	147	45.352
400	Clothing	416.82	0.00	416.82	0.00	-12.50	404.32	191.29	19	52.688
401	Backpacks, Bags	63.48	0.00	63.48	0.00	0.00	63.48	39.25	2	38.169
502	Emblamatic	35.95	0.00	35.95	0.00	0.00	35.95	16.41	10	54.353
503	General Gifts	309.04	0.00	309.04	0.00	-5.99	303.05	152.37	14	49.721
600	Consumer Electronics	927.72	-41.98	885.74	0.00	0.00	885.74	642.07	26	27.510
603	Digital / Computer S	4.99	0.00	4.99	0.00	0.00	4.99	3.04	1	39.078
700	Health & Beauty	33.83	0.00	33.83	0.00	0.00	33.83	18.61	17	44.989
701	Snacks	556.26	0.00	556.26	0.00	-10.80	545.46	322.60	346	40.857
702	Taxable Snacks	75.82	0.00	75.82	0.00	-2.30	73.52	42.00	39	42.872
802	CAMPUS PRINT	163.00	-12.00	151.00	0.00	0.00	151.00	0.00	151	100.000
804	Counseling CARDS	595.00	35.00	630.00	0.00	0.00	630.00	0.00	26	100.000
805	FEE CARDS	522.00	4.00	526.00	0.00	0.00	526.00	0.00	20	100.000
808	MISCELLANEOUS	30.00	21.64	51.64	0.00	0.00	51.64	0.00	5	100.000
809	CRV Codes	6.25	0.00	6.25	0.00	0.00	6.25	0.00	114	100.000
810	SCHEDULES	6.00	-2.00	4.00	0.00	0.00	4.00	0.00	2	100.000
814	STAMPS	2.00	0.00	2.00	0.00	0.00	2.00	1.97	1	1.500
Total for 09/05/18		30,589.53	-1,105.58	29,483.95	0.00	-47.12	29,436.83	20,173.36	1882	0.000

Unique Field Options

There are no unique fields in this report.

Note: the most common fields are covered in the Reports: Best Practices and Procedures article. Only special usage scenarios or options are covered in this article.

Report: Consolidated by

Register

Below is an overview of the Consolidated by Register report. General information on what fields are available, what they do and what data is presented in the report.

Path: POS-RP-1-2

Purpose: This report is used to display a high level summary of the transactions done on each register. The total amount of money done, total markdowns, cost of goods sold, gross margin of goods sold, etc. for the date range specified.

Output: Register, Quantity, Sell Price Extended, Item Discount Total, Item Markdown Total, Transaction Discount Markdowns, Net Sales, Tax Total, Trans Total, Tender Total, Net Cost Extended and Gross Margin.

RP-TRANS-DETAIL-02

REG	.QTY	SELL PRICE ..EXTENDED	ITEM DISCTOTAL	ITEM MKDNTOTAL	TRN DIS MARKDNS	NET SALES	TAXTOTAL	TRANSTOTAL	TENDERTOTAL	NET COST ..EXTENDED	GROSS ..MARGIN
104	335	2,627.65	0.00	0.00	-16.09	2,611.56	184.08	2,995.64	2,795.64	1,374.70	1420.87
105	412	3,197.01	0.00	0.00	-7.93	3,189.08	222.52	3,611.60	3,411.60	1,864.77	1546.77
107	239	2,124.90	0.00	0.00	-4.16	2,120.74	136.16	2,356.90	2,256.90	932.84	1323.99
201	0	0.00	0.00	0.00	0.00	0.00	0.00	492.75	0.00	0.00	0.00
1	986	7,949.56	0.00	0.00	-28.18	7,921.38	542.76	9,456.89	8,464.14	4,172.31	4291.63
	986	7,949.56	0.00	0.00	-28.18	7,921.38	542.76	9,456.89	8,464.14	4,172.31	4291.63

542 records listed.

Unique Field Options

A/R Invoice: Allows you to specify an AR Invoice number to view the other transaction details.

Note: the most common fields are covered in the Reports: Best Practices and Procedures article. Only special usage scenarios or options are covered in this article.

Reports: Best Practices and Procedures

A general overview of how to use the report options in TCS. Includes explanations of the most common fields, scenarios and best practices when running reports.

Report: Detail by Trans Number

Below is an overview of the Detail by Transaction Number report. General information on what fields are available, what they do and what data is presented in the report.

Path: POS-RP-1-1

Purpose: This report is used to display detailed information on every transaction that meets the selection criteria.

Output: Register, Transaction #, Date, Time, Cashier Code,

Transaction Type, Post Void status, Scanned Items, Item Descriptions, Quantity, Sell Price Extended (qty * price), Item Discounts, Transaction Discounts, Tax Total, Transaction Total and Tender Code.

REG	TRAN	DATE	TIME	CASHR TRANS P KEYED .CODE TYPE V	SCANNED SKU	TITLE/DESCRIPTION	SELLPRICE .QTY	ITM DIS ..EXTENDED	TRN DIS MARKDMS	TAX MARKDMS	TRANS TNR ..TOTAL	TENDERTOTAL CODE
104	6275	09/11/18	06:35	104 OP					0.00	0.00	100.00	CA
104	6276	09/11/18	07:45	604 SA	012000151262	CRYSTAL PEPSI	1	1.79	0.00	0.00	0.14	1.93 CA
104	6277	09/11/18	07:45	604 SA	3148955702864	ART BOARD 16X20 STYG	1	4.95	0.00	0.00	1.01	13.92 CA
					026487805051	5" KID SCISSORS POIN	1	1.99				
					071641054905	METALLIC GOLD SHARPI	1	1.99				
					071641390133	METALLIC SILVER SHAR	1	1.99				
					1142178	GRIP ROLLER PEN BIC	1	1.99				
104	6278	09/11/18	07:47	604 SA	9781453401118	PROJECT WAYFINDER TO	1	50.00	0.00	0.00	3.88	53.88 CA CCR
104	6279	09/11/18	07:49	604 SA	810054000082	LOVAS 882-E SINGLE S	1	0.46	0.00	0.00	0.08	1.00 CA
					810054000082	LOVAS 882-E SINGLE S	1	0.46				
104	6280	09/11/18	07:49	604 SA	810054000051	882-E SINGLE SCANTRO	1	0.46	0.00	0.00	1.12	15.57 CCR
					033317029990	TI-30XA SCIENTIFIC C	1	13.99				

Unique Field Options

A/R Invoice: Allows you to specify an AR Invoice number to view the other transaction details.

Note: the most common fields are covered in the Reports: Best Practices and Procedures article. Only special usage scenarios or options are covered in this article.

POS Report Menu List

This is a list of all of the reports available, by menu order, in the POS module. This does not include reports outside of the RP menu option.